



## Application to Serve as Additional College Council Members

According to the CET College Act (No 16 of 2006) and its amendments, there are 10 external members of College Councils, whereby for the five of section 10(4)(b), all processes are handled by the Minister, and for the other five in terms of section 10(6), the processes are handled by the College Council with final approval from the Minister of Higher Education and Training.

It is in line with the above, Sedibeng TVET College invites suitably qualified and interested persons who wish to make a contribution towards the skills, social and economic development by and via the College, and who possess the necessary knowledge and relevant qualifications, to apply to serve as a member of Council.

The term of office is five years.

According to Section 10 of the CET College Act (No 16 of 2006) and its amendments, the following are required of College Council members:

**Skills and methodological competencies:**

- Expert knowledge of and experience in Further Technical and Vocational Education and Training and the role that TVET Colleges and the overall post-school sector should play in South Africa
- Experience in strategic planning and decision-making
- Policy and rules development
- Formation and participation in council committees
- Skill in determining the composition and functions of each council committee
- The competence to establish, in consultation with the academic board, the ability of the joint committee of council and the academic board to perform functions that are common to council and the Academic Board
- An understanding of the importance of the Programme Qualification Mix (PQM) and how the right PQM can support the employability of students
- Experience in governance structures of public institutions and/or private enterprises
- The ability to determine and provide student support services in consultation with the Student Representative Council (SRC)
- Subject to the approval of the College Council the ability to determine the language policy of the College, after consultation with the academic board
- Competence to determine tuition fees, accommodation fees and any other fees payable by students
- Skill to approve the annual budget of the College and conclude a loan or overdraft agreement with the approval of the Minister.

**Personal and social competencies:**

- The ability to network, prioritise, think holistically, work in a team, mentor and guide others and support conflict resolution
- Strong leadership and visionary skills
- Self-management
- Collaboration skills
- Positive attitude to change
- Loyalty and reliability.

### Areas of expertise needed for the five advertised positions:

Persons applying for the Finance, Human Resource, Legal, IT, and Marketing positions should have comprehensive content knowledge and relevant qualifications in these fields and at least 5 years' experience in a senior position, as well as experience in corporate governance. Experience in planning and resource management will be an added advantage.

- **Finance:** A financial degree (preferably a Chartered Accountant) and experience as a financial auditor
- **Human Resources:** A degree in Human Resources or equivalent
- **Legal:** Degree or equivalent in Law
- **Information Technology:** Degree or equivalent qualification in IT
- **Marketing:** Degree or equivalent

**Applications should be accompanied by:**

- A comprehensive CV
- Certified copies of qualifications
- Certified copy of ID
- Declaration of interest, indicating that at no time there are/were business interests with the College and/or the Department of Higher Education and Training (DHET)
- Nomination form (available on the college website at [www.sedcol.co.za](http://www.sedcol.co.za))

**Please submit your application, comprising the above documents, for the attention of the Principal, Sedibeng TVET College, Private Bag X020 Vereeniging 1930 or e-mail the above documents to Ms S Mohapeloa at [seipati@sedcol.co.za](mailto:seipati@sedcol.co.za)**

**Enquiries:** Mr JD Ollifant (Acting Deputy Principal Corporate) at [jacob@sedcol.co.za](mailto:jacob@sedcol.co.za)

**NB:** Applicants will be subjected to a vetting process.

**Closing date:** 17 May 2019

The College reserves the right not to make an appointment as well as to conduct verification activities on applicants' CVs and invite an applicant for an interview.

Successful applicants will be notified as soon as the outcome of the appointment process has been completed and ministerial approval obtained.

*Handwritten signature and date:*  
02/05/2019